

## CLIFTON ATTENDANCE GUIDELINES & MAKEUP HOURS



### Attendance Guidelines

#### Compulsory Attendance Law

State law ([Texas Education Code Section 25.085](#)) requires that all students older than 6 and younger than 19 attend school each day. If a student is absent from school for 10+ days in a six-month period, the student and/or their guardian are subject to civil prosecution by the truancy court, including fines starting at \$100 for each offense. Absences include being absent for part of a day (e.g., arriving late or leaving early).

#### 90% Rule

In order to receive credit or a final grade for a class, a student is required to attend class 90% of the days class is offered. If a student drops below 90% attendance in a course, an "NC" (No Credit) is entered on the report card, even if a student has a passing grade.

For SY 2025-2026, 90% attendance means **no more than 3 absences during Semester 1 and/or 4 absences during Semester 2.**

A student must be physically present at Clifton for at least half the period to be marked present. Students and families are responsible for sharing any documentation to change attendance codes. For students participating in an alternate educational activity (e.g., field trip, UIL, etc.) during a Clifton period, it will be the responsibility of the home-campus attendance clerk to code attendance for that period.

### Makeup Hours

Students have the opportunity to make up hours and earn back credit in their Clifton course by completing an activity connected to the Program of Study (requires teacher & admin pre-approval) **and/or** completing an activity related to postsecondary transition.

Students owe 1 hour for each class period missed below 90%.

*For example, a student with 5 absences owes 2 hours during Semester 1.*

Students must track hours on an approved tracking sheet and provide evidence that hours were completed

## Examples of Program-Specific Makeup Hours

### Ag Tech (Welding)

- Attending a trade union event
- Job shadowing
- Work hours in a related field (no more than 5 hours)

### Culinary Arts

- Volunteering at Central TX Food Bank or other food distribution event
- Earning an additional industry-aligned certification (e.g., TABC)
- Job shadowing (e.g., restaurant, food truck, catering, etc.)
- Work hours in a related field (no more than 5 hours)

### Health Science

- Volunteering at a hospital, blood drive, or other medical-related event
- Earning an additional industry-aligned certification (e.g., Stop the Bleed)
- Job shadowing (e.g., EMS ride along)
- Work hours in a related field (no more than 5 hours)

## Examples of Postsecondary Transition Makeup Hours

- Financial aid application (FAFSA) OR (TASFA) completed \*seniors only
- Updated and completed resume (does not count if completed as an assignment for Clifton)
- Submitted college applications
- Submitted scholarship applications
- Submitted internship application (AISD Summer Internship, Summer Youth Employment Program, etc.) and/or orientation
- Taking a college entrance exam (TSIA2, SAT, or ACT)
- Taking the Armed Services Vocational Aptitude Test (ASVAB)
- Information sessions and/or orientations for internships, postsecondary schools, etc.
- Attending college and/or career fairs
- Touring a college or trade school

*\*Each completed test or application will count for 1 hour. Attending a college or career event will count for the length of time that the student attended. Hours do not count if the student misses their Clifton class to attend the event or take an exam.*

Students can visit Mr. Reyna's office for an updated list of transition events in the area.